



Salt Lake City's Free Expression Activity Permit Application Instructions, Processing & First Amendment Guidelines

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Instructions & Processing Requirements

Please fill out the Free Expression Activity Permit Application and attach any additional information needed to describe the activity. **A detailed site map and/or route map must be included with the application before the review process begins.**

- The application should be submitted to:
 - **Mail: Salt Lake City Events, 239 South Main Street, Salt Lake City, UT 84111**
 - **Fax: 801-320-1077**
 - **Email: eventpermits@slcgov.com**
- The City requires a **\$5.00 permit processing fee**, due at the time the application is submitted. The payment can be made with all major credit cards, debit cards, cash or check. To pay by credit card over the phone, please call 801-535-6110 and reference the name of your activity. Checks should be made payable to Salt Lake City Corporation.
- **Once submitted, the application will be assigned a processing number and circulated** within various SLC Departments and/or outside agencies for review and recommendations.
- **A park reservation is required when requesting to use a Salt Lake City park, square, or plaza to hold an advanced planned free expression activity.** Once the application is submitted the proposed date(s) will automatically be reserved if available. **Reservations are pending until final approval has been granted and the conditions of the permit have been completed by the Applicant.**
- **City Code Chapter 15.30 prohibits smoking in City parks, recreational areas, cemeteries and near mass gatherings.**
- **The City recommends that you do not print** maps, advertisements, etc., or circulate promotional information until the City has approved the activity. The City will not be responsible for those printed materials, promotional information etc...if dates, sites, and/or other requested services are denied, amended, or changed during the permit process.
- You must have **your signed permit on site** during your activity and obey the **Free Expression Activity Guidelines** provided by Salt Lake City.



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First Amendment Petition Guidelines

Salt Lake City Corporation

1. Any signs must be carried by hand or supported by lathe-type sticks only.
2. You may not interfere with pedestrians or vehicular traffic. If people do not stop to listen to you, you may not insist that they do so. *Specifically, you may not grab or attempt to physically restrain or touch visitors of the businesses or residences in the area or any person on public or private property.*
3. You may *not* block or attempt to block any entrance or driveway.
4. The petitioner has agreed that the group leader will be the group coordinator.
5. The petitioner shall use its best efforts to notify all participants of these rules *before* the start of the event.
6. The petitioner acknowledges that *the event is for nonviolent purposes.*
7. The petitioner agrees to be responsible to leave the areas of the event clean, and that all objects such as: signs, sticks, leaflets, or candles will be removed by the petitioner's group.
8. The petitioner acknowledges the constitutional right of anyone to ignore or not listen to your group and ignore or not read any information literature that your group may be passing out.
9. Your group may not obstruct the free passage of pedestrians, vehicles, block driveways, entrances, or exits to any business or building, and may not enter onto private property without the permission of the property owner.
10. The group shall abide by all pertinent local, state, and federal ordinances and laws while conducting the activity.
11. Violent acts will NOT be tolerated in any manner.